

CheckBox Wireless Systems[™] are designed to be Easy to Install, Easier to Manage and Easiest to Afford. To make set up as easy as possible, please take a moment to completely read through these instructions before you begin.

www.CheckBoxSystems.net



Hello

We have designed CheckBox Wireless Systemstm to be easy to install, easier to manage and easiest to afford. For best results please take the time to read through this booklet completely before you begin setup. The answer to most questions can be found in here.

We are constantly working to add new features to CheckBox, and as these features are developed they will be added to your system via automatic system updates. These updates may change the way some of your administration screens appear and how features function. To keep current on these new features you can download an updated version of this booklet at www.CheckBoxSystems.net

Thank you for purchasing a CheckBox System!

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Installing CheckBox

Locating the equipment

Locate the Checkbox high up on a wall or ceiling in an area that is close to where your customers will be using the network. WiFi devices typically have a range that will work up to 100' from the CheckBox, but walls and other devices can cause interference and reduce range. Place the CheckBox at least one foot or more away from other electrical devices and large metal objects.

Connecting the equipment

Connect one end of the Ethernet cable to the WAN port on the of the CheckBox and plug the other end of the Ethernet cable into your internet connection.

Next, connect the 12 volt power adapter to a power outlet and connect the other end to the power jack on your CheckBox. You can also power the CheckBox using PoE (power-over-Ethernet) with a 802.3at compatible PoE Ethernet switch. If you are using PoE do not use the 12 volt power adapter.

Allow the unit about 90 seconds to fully boot up.

An Important note on surge protection



Your CheckBox controller is built to exceed industry standards to withstand power surges caused by electrical fluctuations. Large surges caused by power spikes from the power company, other devices sharing the power circuit or nearby lightning strikes can damage any electronic device, including your CheckBox controller. This damage could cause immediate or delayed failure.

To reduce the risk of damage your CheckBox controller should be connected to an outlet that is not shared by devices that have high start up current demands (such as air conditioners, coolers, or any device with a large motor) and protected by a good quality surge protector. If you regularly experience power glitches or power failures you should use a UPS (Uninterruptible Power Supply) for additional protection. Your modem, switches and firewall devices should all be on the same surge protector and UPS.

Logging into your Administration screens

The administration screens are used to manage your system, create and print tickets for your users and view your system status. The administration screens also allow you to view users on the system, view tickets not yet used, and to delete tickets from the system. These screens are accessed through a web browser, and can be accessed from inside the system or from outside the system from anywhere. To learn how to access the system remotely see **Accessing Your System from the Internet** section in this guide.

To access CheckBox locally make sure your computer is connected to the CheckBox, *either by a wireless connection or through a wired Ethernet port connected to the CheckBox controller*. If you are connecting wirelessly select the wireless network "hotspot", the default name for the CheckBox wireless network. You can change this name later.

Open your web browser and you should see a generic welcome screen.



This is the welcome screen your guests will see when they first log on to your system and you can customize this screen. From here your guests are prompted to enter a ticket number, credit card or use any of the access methods that you have enabled before they can connect to the internet. To access the administration screens enter the following in the address bar.

http://192.168.17.1:3456/admin

This will bring up a page warning you that no password has yet been set for

the administration screens for your CheckBox. Create a password that is a combination of letters and numbers. Do not use any spaces or special characters (such as &, *, @, !)

Enter your chosen password twice and press **Set Password**. A box will pop up so that you can test your password. If your are asked for a user name, leave the user name box empty.

Administration Password
Access Control Operator Password Retype Password
Allow only https connections
Caution: Password has not been set

Network Setup

You probably will not need to make any changes in the network setup of your CheckBox system as most Internet Service Providers use DHCP, Dynamic Host Configuration Protocol, to tell the devices connected to their network what address and other parameters to use.

If your Internet Service Provider uses static IP addresses, or if you are connecting CheckBox to an internal company network you may need to set some network parameters manually.

To enter Network Setup click on **Network Setup** then **Internet**. A page titled **Current Internet Configuration** will appear.

On this page you will see a summary of the Internet connection. This page will show you the recent data rates (speed) and maximum data rate. CheckBox

If the Internet connection is set for DHCP (automatic configuration) the IP address received via DHCP will be displayed here.

If you need to set a fixed (static or permanent IP address) click on **Setup** and then enter the IP address, Netmask, Gateway and DNS information in the appropriate boxes. Click Update and then restart your system.

Internet Configuration



Local Address

Local Address refers to the IP addresses the CheckBox system assigns to users on the system. By default this address is in the 192.168.17.xxx range. This setting does not need to be changed under most circumstances. If there is a need to change this address range, select **Network Setup** and then **Local** and enter the new address range in here and press update.

NEVER SET THE LOCAL ADDRESS RANGE TO BE THE SAME AS THE ADDRESS RANGE OF THE INTERNET CONNECTION. This will cause routing errors and you will lose contact with the unit.

Network Throughput Test

You can test the speed of the connection between devices on your property and the CheckBox controller by connecting to your admin page with a phone, tablet or laptop via WiFi and then going to **Network Setup** -> **Network Test**.

This will test the connection from your WiFi device (phone/tablet etc.) through your access points and to the CheckBox controller. Test results will be affected by factors including other users, interference and the Client Usage Policy. This will help you determine the kind of system performance your guests can expect.



Setting Up & Using MultiNet

MultiNet allows you to provide multiple independent Wi-Fi networks for guests and encrypted management networks for staff all with one CheckBox System.

With MultiNet you can

- Create a basic and a premium guest network, with different bandwidth limits.
- Create guest networks with different branding and different welcome pages, such as one for the entire property and one for a restaurant on the property.
- Provide separate private networks that are encrypted for staff to use.

With MultiNet each access point can broadcast multiple networks simultaneously.

Multinet is not compatible with third party access points.

To Setup an additional network using MultiNet go to Network Setup > Wireless MultiNet.

By default only Guest Network 1 is enabled. Here you can disable or enable other networks, change the SSID (the name the network broadcasts to devices, and choose Client Isolation and P2P Inhibit options. After making changes press **Update**. Changes may take a few moments to take effect, and if you are connected to the CheckBox wirelessly your connection may be dropped.

check box	
	Admin Network Guest Network 1 Guest Network 2
Dashboard	
	Guest Wireless 1
Administration	Oisabled #Enabled
Access Controls	Advanced SSID Ordions
	Expand Guest network for more than 500 clients
Customize Site	Client Isolation
	Inhibit P2P
Mesh	
	Update
Mathematic Backing	SSID will uniquely identify your Wireless Hotspot to your guest's computers, for example: "Tablaction"
Network Setup	Avoid using tabs, spaces, or the special characters \$ & = + / # ; [/, or the quote
	marks (" or ") in the SSID. These characters can cause problems with some client laptop
	the instal of all units in your mesh. The default value is hotspot.
	When Alternate SSID on 5ghz is selected, most modern phones and fablets will create a
	different mac address for the different SSID. Note: This softwar can provid can provide a tickel activated on 5 light from working on th
	2.4ghz wifi, and vice versa.
	If Cilent Isolation is selected, all systems will be isolated from each other while connectes
	mrough your notabox network. They we stat have access to the internet convection.

Guest Network 2

If you would like to enable a second guest network select Guest Network 2.

You will not be able to set the options for Guest Network 2 until you select Enabled.

After enabling the second guest network, set your SSID and choose Client Isolation and P2P Inhibiting options if appropriate. The SSID must be different than the SSID used for your first guest network or your admin network.

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	Admin Network Guest Network 1 Guest Network 2
Dashboard	
	Guest Wireless 2
Administration	#Disabled CEnabled
Access Controls	Update
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Network Setup	different mac address for the different SSID Note: This ratios can prevent can prevent a ticket activated on 5 Pater from workport on the
	2-fghz wifi, and vice versa.
	If Client isolation is selected, all systems will be isolated from each other while connected through your holisest petwork. They will still have access to the internet connection.
	Note: This setting can prevent clients from accessing wreless printers

Select **Update** and wait a few minutes as the system reconfigures the access points and adds the additional network.

Your second guest network will have it's own welcome page, separate graphics and branding and it's own set of rules and tickets and PermaCodes. You can set up the welcome page and other options under **Customize** Site and **Access Controls**.

Admin Network

With CheckBox you can add private networks for management use. These networks don't use tickets or PermaCodes like the guest network, And they are secured with WPA2 encryption.

If you would like to enable an Admin Network select Network Setup > Wireless MultiNet > Admin Network and enable the network.

You will not be able to set the options for the Admin Network until you select Enabled.

After enabling the Admin Network, set your SSID and WPA2 key. The SSID must be different than the SSID used for your guest network (s) or your admin network. A WPA2 key is required to set up the Admin Network.

The WPA key is a private key or password used by devices connecting to the admin

checkilbox	
	Admin Network Guest Network 1 Guest Network 2
Dashboard	
	Admin Wireless
Administration	Oisabled #Enabled
	SSID HSv726 Admin
Access Controls	WPA Passphrase 876543210
	Inhibit P2P
Customize Site	
Customize Site	SSID will uniquely identify your Wireless Hotspot to your guest's computers, for example:
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Customize Site Mesh Network Setup	SSID will uniquely identify your Wireless Hotspot to your guest's computers, for example: "Tablestion". Avoid using tabs, spaces, or the special characters $S = +1 \neq [1, 0$ or the quote marks (" or ") in the SSID. These characters are cause problems with some characters the instit of all undis in your mesh. The default values is hotspot When Alternate SSID on Spiz is selected, most modern phones and tablets will create a different mas address for the different SSID. Note: This selfing can prevent can prevent a ticket activated on 5.8ghz from working on the 2 Apitz with, obsolve the value should be isolated from each other while connected If Clenn Isolation is selected, all systems will be isolated from each other while connected If works of hotspot network. They will still have access to the internet connection.

network. This key should never be shared with guests and only shared with employees that need it to set up and manage devices on the Admin Network. The WPA key can be any string of numbers and letters you choose, but can not include spaces or symbols. It must be at least 8 characters long and can be as long as 63 characters. The longer the string the more secure the key is.

After entering your WPA2 key select Update. And Wait.

Adding an additional network can take several minutes as the system has to set up the network routes and update the access points. If you are connected to the CheckBox wirelessly your connection may be dropped.

If you are using access points in a wireless mesh configuration allow 10 minutes after update for the access points to reconfigure their SSID. During this period do not make any other system changes (i.e. Local Address or channel) or you run the risk of the access points becoming lost.

Setting up Guest Access

In order for guests to access the Internet through your CheckBox System they have to be authenticated. There are several ways your guests can authenticate, including:

Access Tickets PermaCodes Credit Cards and PayPal Free Access Third Party Systems such as reservation or point-of-sale.*

*Your CheckBox can also be tied to your company loyalty card rewards program and integrated into point-of-sale systems. For more information on integrating CheckBox with loyalty programs and point-of-sale systems please contact CheckBox Support.

When setting up guest access the system will automatically generate the appropriate buttons and boxes on your welcome screen; If you have not printed any tickets and have enabled free access and credit cards, then the system will not display a box to enter access tickets. If you have not enabled credit card payments or free access and have created tickets then only the ticket box will be displayed on your welcome screen. If you have not enabled free access or printed tickets and have enabled credit cards then only the credit cards then only the credit card buttons will be displayed.

Generate Tickets allow you to create and distribute tickets for your guests that allow them an amount of time online that you determine. These tickets can be good for an amount of time ranging from 15 minutes to one year. You can give these tickets away or sell them.

	Guest Network 1 Guest Netv	vork 2 Open Tickets
Dashboard		
Administration	Generate tickets for	Guest
	Network 1	
Access Controls	Select Access Time	
Customize Site	24 Hours	•
	Shelf Life (expiry) - Days	
Mesh	30	
Network Setup	Generate To	cint.
		and the second se

Tickets can only be used by one device and guest can not share tickets or re-use them.

To create tickets click on **Access Controls** > **Generate Tickets**. If you have more than one Guest Network make sure you select the Network you want to create tickets for. Select the duration of the tickets you wish to generate and their expiry date (shelf life) and then click on the **Generate Tickets** button.

A new window will open with a sheet of ten tickets that you can print on a standard printer. The sheet can be cut up, or you can use standard business card stock (Avery 5870 or equivalent) and the tickets will print on the cards.

If you do not see the window of tickets open after selecting **Generate Tickets** be sure that you have pop up blockers disabled or that you allow pop ups from the site.



The Graphic on the ticket can be changed under **Customize Site**.

With CheckBox you can accept credit cards automatically through the welcome page. CheckBox uses the PayPal system to clear the transactions and deposit the funds into your account, and allows you to set the pricing and duration. Using credit cards you do not need to be present to hand out tickets - great for unattended locations such as marinas and public spaces.

Using Credit Cards & PayPal

To accept credit cards and PayPal you will need a <u>Business Account</u> with PayPal if you do not already have one. Go to www.paypal.com to setup an account. (If you have an existing personal account you can upgrade to a business account). Make Sure you specify a Business Account when setting up your PayPal Account

PayPal access is only available on Guest Network 1.

After your PayPal Business account setup has been completed you will need to log in to your PayPal account and set up the following options:

On your PayPal Account Page go to Account Settings, found by clicking on your account name on the top right hand corner, then to Website Payments and then update Website Preferences. In Website Payment Preferences select the following options

Auto Return: On Return URL: https://checkboxadmin.com/paypalreturn Payment Data Transfer (optional): On Encrypted Website Payment: Off PayPal Account Optional: On Contact Telephone Number: Off Express Checkout Settings: No

Press Save and then go back up to Payment Data Transfer (optional) and you will now have an Identity Token. It is very important that you copy this token carefully (using copy & paste) in the next step. We strongly suggest that you copy this token into a blank document to store for safekeeping.

Once you have completed setting up your PayPal account and have copied your identity token, open the administration page on your CheckBox System and go to **Access Controls** on the top menu and then **PayPal Setup** in the drop down menu.

In the box marked PayPal Identity enter your PayPal ID (typically your email address).

In the PayPal Identity Token box paste your PayPal Identity Token.

Set your prices, and leave as zero's any time increments that you do not wish to offer. Press the Update button when done..

check	Paypal only available on Guest Network 1 Paypal Identity
en an	Info@checkboxsystems.net
	Usually your email address at Paypal
Dashboard	Paypal Identity Token
	B5hHPskE6A0CY-CgBGNmYE1PJVIDHZo7z0MjKYDmjUhktv2UKytnb8TqKwK
	Obtain from your Paypal Merchant setup
Administration	Increment Price
	1 Hour 1.00
Assess Controls	2 Hours 0 00
Access Controls	1 Day 0.00
	3 Days 0.00
Customize Site	1 Week 0.00
	30 days 0.00
	6 months 0.00
Mesh	1 Year 0.00
Network Setup	Currency US Dollar V
	update

There is a known issue with PayPal that can cause third party transactions with cents (i.e. \$1.99, or \$4.95) to sometimes process incorrectly. If you find some guest transactions are not processing try using whole dollar amounts (\$1.00, 4.00 etc.)

It would be a good idea at this point to run some sample charges through the system. You can refund those charges when you

are done testing by using the PayPal merchant tools in your PayPal Account Management Screen.

The PayPal software module is provided to process credit card transactions securely through PayPal utilizing PayPal's systems. CheckBox Systems is not affiliated with PayPal and does not offer support for managing PayPal merchant accounts.

Free Access

The Free Access System allows you to give your guests free access.

You can allow free access once per period, for example 15 minutes free every day, or 1 day free per week. This is great for a coffee shop or restaurant that wants to advertise free internet access but prevent guests from taking up a table for hours upon hours. The guests will still get your welcome screen when they first log on, and if they qualify for free access (if they have not had free access already in the predefined period) then they will be invited to try the access for free. Once the free period has expired the guest will be required to enter a valid ticket number or credit card (if you have those options enabled) and the free option will not be displayed for that guest.

If you wish to allow unrestricted free access to your customers, but still have the customers view your site welcome page, you can set the Trial Time and Trial Period time to be the same. For example; by setting the Trial Time and Trial Period both to 60 minutes, your clients will see the welcome page once every hour.



To enable Free Access, select **Access Controls** > **Free Access Setup**. If you have two Guest Networks make sure you select the Guest Network you want to create Free Access for.

Select the Trial Time, how much time you want to allow them on the system, and then select the **Trial Period**, the amount of time that must elapse before they get a new free trial.

Press Update.

You may also customize the message your users see by selecting **Customize Site** > **Free Access Text** and editing the message.

Bandwidth Tiers - You can set the amount of bandwidth that Free Access users receive relative to others (ticketed, PayPal and Permanent users). Bandwidth Tiers allow you to provide a basic level of service free to customers while providing other users a higher level of service. If you set the *Bandwidth Tier for Free Clients* to 100%, then users pushing the Free Access button will get the same amount of bandwidth as all other users. You can also select 50% or 25% bandwidth level, providing Free Access users 25% or 50% of the bandwidth other users get, as determined your setting under the Client Usage Policy setting.

PermaCode

PermaCodes are reusable codes you can define. Usage is similar to ticket numbers, but these codes are reusable by multiple guests at the same time. You may change PermaCodes at anytime, and devices previously activated will remain activated until the time set for their code has expired. PermaCodes are great for group events or special promotions and can save the need for printing and distributing large amounts of tickets for one time events.

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You different can have two PermaCodes in use at a time, with different amounts of access time assigned to each code.

To set up PermaCodes click on the Access Controls > PermaCode button on the drop down menu. If you have more than one Guest Network make sure you select the Guest Network you want to create PermaCodes for.

	Guest Network 1 Guest Network 2
sboard	Permacode Setup - Guest Network 1
inistration	 Permacodes are special Access Codes you can define yourself. Usage is similar to ticket numbers, but these codes are reusable by multiple guests at the same time. You may change permacodes at anytime, and any guest laptops previously activated will still remain activated.
iss controis	 You can define 2 permacodes, either for different amounts of excess lines or for eventeening sode exterior.
in the film	Example: You change the code guests would use, but leave
tomize Site	Example: You change the code guests would use, but leave the previous code active for a few days until you are sure all guests have been given the new access code. Both codes would have the same amount of access time.
omize Site	Example: You change the code guests would use, but leave the previous code active for 1 serie days until you are sure all guests have been given the new access code. Both codes would have the same amount of access time. Example: You have 2 different codes defined, with different amounts of access time assigned to seal: code. Codes must
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iomize Site h vork Setup	Example: You change the code quests would use, but leave the previous code active for a few days until you are sure all quests have been given the new access code. Both codes would have the same amount of access time. Example: You have 2 different codes defined, with different amounts of access time assigned to each code Guests must be given the new code when you change it. Permanent Code A Access Time [Dashed]
lomize Site h rork Setup	Example's You change this code paiets word use, but leave the previous code active for a few days until you are sure all guests have been given the new access code. Both codes word have the same amount of access time. Example: You have 2 different codes defined, with different amounts of access time assigned to each code. Guests must be given the new code when you change it. Permanent Code A Permanent Code B

Create your code word(s) and select the amount of time each code word is valid for and press update.

Guests enter the code into the box on the welcome page, and they will be on-line.

PermaCodes can include letters and numbers, but not spaces or special characters. To make it easier for guests PermaCodes are not case sensitive.

Room Prompt Setup

No matter if you use Free Access, Tickets or PayPal you can also require users to list their room number, campsite or boat slip location using Room Prompt.

Selecting Room Prompt adds a second box to the welcome page that the guest must enter information into and the information entered will be listed on the Active Clients Screen next to the user.

check@box	L Contraction of the second seco
	Guest Network 1 Guest Network 2
Dashboard	Guest Network Room Prompt Setup Enabling this option will add another selection to your customer login page Clients will be required to fill in a volue for this new selection
Administration	Entry field for Room/Pad numbers Obsabled #Enabled Field Header forcemit
Access Controls	(Please enter your room num) (Update)
Customize Site	Enabling this option will add another entry field to the Hotspot login page Users will be prompte enter a value into this field, which will be displayed along with the tricket number in the clent monopenet property. But advise users to anote a room or and unmer during to the level.
Mesh	facilitate identifying users during users or online a found or particularing using using users or online a found or particular during users during users for a facilitate of the state of t
Network Setup	

To enable the Room Prompt, go to Customize Site then Room Prompt Setup. Select Enabled to turn on room prompts, and optionally you can change the text that appears above the prompt box. If you have two Guest Networks make sure you select the Guest Network you want to create tickets for.

Once Room prompts are enabled, in addition to clicking Free access, entering

a ticket or PermaCode, guests will be required to enter information and that information will be listed in the Active Clients table.

Although CheckBox can not validate the information provided by guests, the guests will be required to enter information, and

if your staff notices invalid information listed under Active Clients (bogus room numbers or locations) they can disable the user.

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ashboard	Active	Client	s Off	ine Client	s Una	uffiorized Clients					
dministration	Activ	vate	d Ho	spot	Client	ts					
ccess Controls	Ticket	Time Left	Room	TrafficN	etworkl	P	Mac	AP	Sig	Policy	
ustomize Site	Free	29 min	118	0	Guest	192 168 19 139	c2:ee:97.be:74.a0	44D1FAACAE91	0		

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Customizing your Welcome Screen

As you enable access methods the system will add the appropriate buttons and boxes to your welcome screen. You can customize the look of your welcome screen by uploading a picture or logo and changing the messages on the screens your guests will see.

To upload an image click on **Customize Site** in the top menu and then select **Update Site Logo** on the drop down. If you have multiple Guest Networks make sure you select the correct network.

To change the messages your guests see select **Customize Site** and then choose what item you would like to customize.

You can choose to change the **Site Logo**, the message on the **Login Screen**, the message on the **Welcome Screen**, and the messages users see when their login fails or abuse of the service is detected.

When editing text you will notice some html tags in the default text. If you are not familiar with html code you can just change the default wording in these sections. If you are familiar with html you can customize fonts and colors and add references to external graphics and elements with html. If you reference external elements be sure to add their locations to the whitelist (found under Administration > Open Systems).

Can	elsee Manor RV
350	NU
Whe	ne SUN and FUN Come Together
Enter	Welcome to Care-Free Wireless. your Access Code below (contact the office for ticket.)
	Submit Ticket
	Try it out for a few minutes. On us!
	Try it out for a few minutes. On us!

After your guests successfully login they will see a Welcome Message. If their ticket number or Permacode is not valid they will see a Failed Login Message. These messages can also be customized by selecting the options in the drop down menu under **Customize Site**.

Uploading Graphics

CheckBox provides the option to upload a graphic for the welcome page and a different graphic that prints out on the tickets. Your guests will be accessing your CheckBox with devices that have different screen sizes. The graphic that you upload may look great on a desktop or laptop with a large screen, but be too large for a smartphone or tablet.

For best results these graphics should not be too large, either in pixels or file size. Pixels refers to the number of dots in a picture, these dots making up the picture itself. If a picture is described as 200 x 400 pixels, the picture is 200 dots wide by 400 dots tall. If the pixel count is too big then the picture may not fit on the page or it may push other elements of the page off the screen. Remember that not all screens are the same size. It may look fine on your screen but may not fit on somebody else's screen!

File size refers to the amount of data used to record the picture information. Too little data and the picture looks blurry or grainy. Too much information and the picture takes too much space in storage and takes too long to download.

So what is the "right" size? For the welcome screen logo generally an image that is no bigger than 320 pixels wide and 120 pixels tall works best. You can make them less wide or less tall. As for file size, somewhere between 20Kb and 60Kb is about right. CheckBox will not accept graphic larger than 100Kb in size

For the Welcome Screen CheckBox can accept files in .jpg, .bmp and .gif format. Most devices can display all three formats.

For the logo on your ticket, an image that is 110 pixels tall by 200 pixels wide is ideal, with a file size around 20 kb.

There are many tools you can use to resize your graphic, including Adobe Photoshop, and shareware tools such as Irfanview (http://www.irfanview.com).

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	Wetcome
Happ	y Holidays from all the staff here at the Comfort Suites!
Complimentary breakfast is served every morning in o 10:00PM. Should you need any additional assista Thank yo	ser breakfast area from 6:00AM to 10:00AM. The pool and fitness room are open daily from 7:00AM- more please do not hesitate to contact someobody from our staff, they are available 24 hours a day: u for staying with us, we hope you have an enjoyable stay!
We are proud to offer guests complimentary high-spee the service or for any transmission or result obtained or guest	ed Internet access. This Hotel is neither liable nor responsible for any use, access, and/or connections to produced through use of the Internet service. If you encounter a problem with the service please call our t support service at 866-4EZ-WIFI (\$66-439-9434).
	Click here to logon Free Access

An example of a welcome screen

Accessing Your System from Outside

If you have your CheckBox connected to your company network you can access the System Administration Screens from any device on your network, even if these devices are not connected to the CheckBox system. In order to access your CheckBox from your office network or router you will need to know the WAN IP address assigned to the CheckBox by your network. If you have access to the System through a wireless client you can find this address in the System Administration Screen by clicking on **Network Setup** and then **Internet**.

You will see the Internet connection to the CheckBox. Note the IP listed. This is the IP address assigned by your ISP or internal router to the CheckBox.

Internet Configuration



Once you have determined the IP address assigned to your CheckBox by your network you can access it by entering the IP address in the address bar of your web browser with **http://** in front of the address and **:3456/admin** after the address. For example, if the IP address assigned by your network to the CheckBox was 192.168.10.78 enter **http://192.168.10.78:3456/admin**.

This will bring up a password login box just as it would if you were connected from inside the system, and all administrative functions are accessible.

Accessing Your System From Anywhere - The Easy Way

You can also access your system remotely using Remote Site Login. This service is available at no cost for any system covered under the original warranty or an extended support agreement.

To use Remote Site Login you will need your site ID number, user name and password. The site ID number is a four digit number assigned by CheckBox Support. Your user name is also assigned by CheckBox Support. Your remote access password is the same password that you use to access your CheckBox System when you are logging in directly to the CheckBox. If you do not have a site ID number and user name, please contact support@checkboxsystems.net to request one.



To start go to MyCheckBoxLogin.com and in the Site Login box, enter your 4 digit site ID number then press **site lookup**.

A login box will pop up, requesting a username and password. Enter your user name and password and press **OK**.

You will see a summary of your system status as last reported to the CheckBox support system. You are not yet in your local CheckBox control panel.

Typically your system status is updated every 10 minutes. Any unit highlighted in green is working. Any item highlighted in yellow, pink or red is experiencing a malfunction. A unit highlighted in blue is currently undergoing a software update.

Click on the Name of your Site (the first item listed under **Location**) and you will be connected into your CheckBox System.

	Hotspo	ts	
Location	Status	Version	
Oasis GH	0:03	4.400MCx	Statistics

If you receive an error message after clicking on the name of your site then your site is not accessible. Possible reasons for a site not being accessible include your CheckBox system being

off-line (either the system is down or the internet connection to the system is not functioning) or the CheckBox system is behind a firewall.

Accessing Your System From The Internet

There are two ways to access your CheckBox System remotely through the internet. The first way is to log in through the CheckBox Support System at www.checkboxsystems.net. There you will find a link to log into your CheckBox system from anywhere. The second way is to log on directly to your CheckBox via the system's IP address.

In order to access your CheckBox System through the CheckBox Support web site you will need a site number and user name. Please contact support@CheckBoxSystems.net to obtain your Site number and user name. CheckBox Support will respond with your remote ID and instruction on how to use it to access your system.

You can also access the CheckBox remotely by IP address. If your CheckBox is connected to your modem through a router, you will need to enable static routing, DMZ, or virtual servers through your router. *Please refer to your router manufacturer's instructions for details on how to enable static routing or virtual servers. Due to variations between different router models CheckBox support can not assist with making changes to your office router.*

In order to access your CheckBox from the internet, you need to know the IP address assigned to you by your internet service provider. An IP address is a unique number much like a telephone number that identifies a unique machine on the internet. No two IP addresses can be the same on the internet. Most ISP's use dynamic IP addresses which may change periodically, in order to conserve the pool of available IP addresses. Some ISP's will provide a static (non-changing) IP address upon request, and may charge for this service.

To access CheckBox through the internet you will enter the IP address assigned by your ISP in the address bar of your web browser with **http://** in front of the address and **:3456/admin** after the address. For example, if the static IP address for the CheckBox was 66.23.124.9 then you would enter **http://** 66.23.124.9**:3456/admin**

This will then bring up a password login box just it would if you were connected from inside the system, and all administrative functions are accessible.

Administering Client Devices

Under normal circumstances guests will get online, use their time and then automatically be logged off the system without any intervention from you or your staff. However there are options to manually adjust a guest's time remaining, delete a guest from the system, and manually authorize a guest device.

checkilox	Anthra Miner		caster 1	Long Wheel	view of the					
Dashboard	Active Cale	Deene Ca	APODe 1	194109	ALLAS CAR	14				
Administration	Activate	d Hotspo	t Clie	ents						
2003223130	Ticket	Time Left	Room	Traffic	Network	p	Mac	AP	Sig	Policy
Access Controls	±160	1.9 hrs	118	0	Guest	192 168 19 139	<2.ee 97 be 74 a0	44D1FAACAE91	0	
Customize Site	Froo	56 mm	325	0	Guest	102.168.18.29	e0.aa.96.eb.68.56	44D1FAACAE91	143	
	Frontoffice	Permanent		42	Admin	192 168 17 24	52 34 82 84 87 08	44D1FAACAE91	143	
Mesh										_

Selecting Administration > Active Clients you will see a list of all clients currently ticketed. Client devices are listed by their MAC address and IP address. You can see their time remaining and by clicking on their ticket number or

time left you can manually add time or delete the client from the system. You can also rename the ticket to identify users or devices.

The Network Traffic column lists how much data traffic they have put through the system. This information is counted from the time they activate their ticket.

Other columns list the access point that the client is connected to and the strength of the signal that the system is receiving from the client. In most cases, signals greater than 15 should result in a good connection. These signals are averaged over a 5 minute period, and it is normal for these to fluctuate.

Selecting Offline Clients									
you will see a list of all	checkilbox			100					
clients that have been	Dashboard	Active Clients	Offine Cli	ents (Jnautho	rized Clie	nts		
authorized on the system	Administration	Activate	d Hotspo	t Clie	ents				
and still have time remaining		Ticket	Time Left	Room	Traffic	Network	lp	Mac	Policy
but are currently not online.	Access Controls	Frontoffice	Permanent		42	Admin	Disconnected	52 34 82 84 87 08	
These devices can reioin the	Customize Site	Free	1.6 hrs	118	0	Guest	Disconnected	c2 ee 97 be 74 a0	

network without going through the welcome screen until their time remaining expires.

Selecting Administration >Unauthorized Clients will display a list of all devices that

checkibox								
Dashboard	Active C	ients (Offline Clie	its Unautho	orized Clients			
Administration	Clien	ts Ass	ociate	d but no	t Activated			
Access Controls	Ticket None	Room	Network Guest	DhcpName asus	lp 192 168 19 14	Mac 00.15.at 69.td 51	AP 44D1FAACAE91	Sig 0

have found the network but are currently not allowed to go onto the Internet. It is not unusual to see several devices in this list, as most WiFi devices will automatically search for available networks.

Manually Authorizing Devices

If you want to manually authorize a device for Internet access (for example a device that does not have a web browser like a credit card terminal or a game console) you can authorize it by going to **Unauthorized Clients**, select the client from the list, clicking in it's ticket column (which will in dictate a ticket of none) and selecting an amount of time for it to be allowed to access the Internet.

If there are multiple devices in the list you may be able to identify the device you want by it's name, MAC address or IP address. However if you can not determine which is the item you want to authorize try these steps:

- 1. Power off the device you want to authorize.
- 2. Press the Clear List button on the Clients not Authorized screen.
- 3. Power up the device and make sure it connects to the CheckBox WiFi.
- 4. Refresh the Clients not Authorized screen and that device should not be the only device shown.

Labeling Users

For easy identification, you can change the label name for a user in the system. For example, if you have several computers in the office that are permanent clients, and some users that are employees with long term tickets, you can label them by their name.

To change the label of a user, simply click on their ticket number in the ticket column (If they used PayPal, Free Access or if you enabled them manually click on the PayPal transaction number, "Free", or "Manual" label in the ticket column). Enter the new label or name in the box marked "Identity" and press **update**. When entering a name or label, do not use spaces or special characters.

Client Usage Policy

With the Client Usage Policy you can limit how much data guests can use. While most quests will never reach their bandwidth limits, some attempt to download or stream large files and could negatively impact other quests. If you use satellite Internet or if your ISP has a daily or monthly download limit, one quest could consume your entire data allotment.

The last column in the Activated System Clients table shows the Client Usage Policy status of each individual user. If the policy box is green, the user has full access to available bandwidth. If the policy box is yellow, the user is approaching the bandwidth limit set and their speed has been reduced. The reduced speed will be displayed in the yellow box.

	Active Cli	ents	Offine Clients U	hauthori2	ad Clients				
shboard									
dministration	Activa	ted H	lotspot Clie	nts					
ccess Controls	Ticket	Time Left	Contact Traffic No	etwork lp		Мас	AP	Sig	Policy
atomina Sita	Pixel- 7a	57 min	211	Suest	192.168 19 139	c2 ee 97 be 74 a0	Office	0	565/56 BP
ah	Gelaxy- Tab-A- 2016	30 days	169	Suest	192.108.18.29	e0 au 96 eb 68 56	Pool	45	
twork Setup	None	deys	0	Admin	192 168 17 23	6c tr0 ce 10:17:47		0	
	anus.	79	20	Suest	192.168.19.14	00:15 at 69:12:51	Pool	70	

Guest Network

Bandwidth Management Admin Network

Bandwidth Management

Update

Usage status for:
Identity/Code : Free
Recent download 0% of Policy
Recent upload 0% of Policy
Active Connections Disconnected
Reset Usage Counters
Automatically Managed Ourrestricted Usage
Update

You can set exceptions to the usage policy for individual users to allow them unrestricted bandwidth - this is handy for office computers and devices. To set a device for unrestricted bandwidth click on the green or yellow policy box and a screen will open that allows you to select unrestricted usage. You only need to set unrestricted usage once per ticket, and the user will remain unrestricted until their ticket expires. If this is for an office computer consider setting a Permanent ticket by clicking on the ticket number and setting it to Permanent.

Setting the Client Usage Policy

By default the Client Usage Policy is disabled and each quest can use as check box much data as they wish.



To turn on the Client Usage Policy go to Administration > Client Usage Policy. You will see the

option to enable the Client Usage Policy for each active network.

Once Bandwidth Management has been selected a slider will appear to allow you to set the amount of bandwidth given from Min to Max, or you can set specific limits.

Using the Min to Max sliders sets a *relative* limit; the system limits users based on the total bandwidth coming in from your ISP and the total number of active users relative to the other networks. This allows users on a network set to Max several multiples of the bandwidth given to users on a network set to Min. The actual amount of data provided to each user will vary depending on how busy the system is and how much bandwidth the ISP is providing.

Users on a network set to a customized Bandwidth Limit will be allowed up to that much data per hour.

Users are not cut off, instead as they approach the limit the system will begin to progressively throttle their speed to prevent them from going over the limit. Some applications (ex. video streaming) will stop if the connection gets too slow. Users that are throttled are highlighted in Yellow in the Active Clients display. A few minutes after the user backs off on their consumption the system will automatically reduce the throttling.

You can see total data amounts consumed by your CheckBox System under Network Setup -> Statistics .

Here you can see inbound and outbound data usage for your system for the past 30 days, and also see historical usage over the past twelve months.

Data highlighted in blue and marked \mathbf{rx} is data that was downloaded from the Internet. Data highlighted in brown and marked as \mathbf{tx} is data that was uploaded to the Internet.



By selecting the Hourly link at the bottom of the page you can view the total system usage for all of your modem connections combined.

You can also view usage for each Internet connection ("Adapter") on an hourly basis. This can help you see how your different Internet connections perform throughout the day.

By selecting the Monthly link at the bottom of the page you can see a summary of the last thirty days of total system data usage.



		eth:	3 - OTT		
nonth	rx	tx	total	a rx	u tx
Jun '15 Jul '15 Aug '15 Sep '15 Oct '15	1.36 GiB 3.35 GiB 4.30 GiB 3.08 GiB 361.03 MiB	115.16 Mi8 389.84 Mi8 556.57 Mi8 524.67 Mi8 123.36 Mi8	1.48 GiB 3.73 GiB 4.85 GiB 3.59 GiB 484.38 MiB		-
estimated	800 MiB	272 M18	1.05 GiB		
		eth2 -	Comcast		
wonth	rx.	eth2 -	Comcast total	= rx	a tx
wonth Jun '15 Jul '15 Aug '15 Sep '15 Oct '15	rx 1,58 GiB 3,57 GiB 4,38 GiB 2,96 GiB 485,44 MiB	eth2 - tx 87.34 Mi8 322.30 Mi8 471.20 Mi8 472.07 Mi8 120.11 Mi8	total 1.66 618 3.88 618 4.84 618 3.42 618 605.55 mi8	B rx	e tx

CheckBox S/A/F/E - Survey and Feedback Engine

CheckBox includes the S/A/F/E Survey and Feedback Engine, a system to provide direct and ongoing communications with your guests to increase guest satisfaction.

With CheckBox S/A/F/E - The CheckBox Survey and Feedback Engine - your WiFi does more than just connect your guests to the Internet. S/A/F/E let's you reach your guests - and your guests reach you - instantly and easily via any connected device to increase customer service and guest satisfaction.

With the CheckBox Survey and Feedback Engine as soon as your guests log onto your WiFi your CheckBox automatically sends a welcome message via email or text. This

welcome message includes any information that you want your guests to know and they can reply to the message to ask you or your staff questions, make requests or to let you know about any issues that need to be addressed.

The CheckBox Survey and Feedback Engine routes messages between you and your guests to any desktop or portable devices you designate, allowing easy and quick follow up - a great way to save time while increasing guest satisfaction and engagement.

Guests can get their questions answered quickly without trekking to the office or hunting for a staff member, and staff can handle guests issues quicker with less interruption of other tasks.

CheckBox S/A/F/E is available to all CheckBox Customers at no additional cost.

CheckBox S/A/F/E is another feature included at no additional charge to all CheckBox customers on a current support plan or under their original warranty.



The conversation doesn't stop when your guests disconnect from your WiFi or leave your property.

CheckBox detects when your guest has left the property, and after a predetermined interval can automatically send a follow up message you design thanking them for their stay and inviting them back. With the built in survey tools you can send a follow up survey to gather feedback and send follow up messages to invite them to return.



To set up your S/A/F/E you will need to have your Remote Site Login ID number, your username and password. If you do not have these or have forgotten your them please contact Support@CheckBoxSystems.net to set these up.

Login to CheckBox and navigate to Customize Site then Survey and Feedback Setup.

In the area labelled Entry Field for Survey Contact Info click on the button marked Enabled to turn on the S/A/F/E feature.

checkibox	Checkbox S/A/F/E Setup Checkbox Survey and Feedback Engine
Dashboard	To enable Survey and Feedback, First click on the button below to set up your survey parameters on the survey portal. Then return to this page and complete the setup below.
Administration	Enabling this option will add another selection to your customer login page.
Access Controls	Clients will be asked to include an email address or text message number for survey and feedback. Entry field for survey contact info
Customize Site	■ Disabled ■ Optional Required Field Header (prompt)
Mesh	Please share your contact info (br) - either mobile number or email address -
Network Setup	verth us to help us better serve you. (br) We will not share or sell your information.
	Update
	Enabling this option will add another entry field to the Hotspot login page Users will be prompted to enter a value into this field, which will be displayed along with the ticket number in the client management Screens. By asking users to enter contact information during login, this value will will be used to send satisfaction surveys by email or text message. For security reasons the Survey and Feedback system will not capture information on PayPal transactions and will not be able to provide message service and feedback surveys to guests using PayPal to log onto the Guest WiFi. If you have multiple methods enabled (i.e. tickets, Permacode, Free Access) and PayPal any guest logging on with any method other than PayPal will still be able to use the message service and receive surveys.

The CheckBox Welcome page will now have a field where guests can enter either their email address or mobile phone number for texting. You can make it either optional or mandatory to enter the address or mobile number.

In the field header prompt you can customize the message the guest sees when asked for their email or mobile number.

Your guest log in screen will have this area added where your guest then shares their email address or mobile number.

Your actual login screen will look different depending upon the graphics you have added and other options you have enabled.



Next we need to setup the welcome messages and optionally the surveys.

Click on the Setup Survey Parameters button.



Login here with your Site number, Username and password.

This portal can also be used to remotely log in from anywhere to manage both your CheckBox Guest WiFi and your S/A/F/E Systems and can be reached directly by going to

https://portal.checkboxsystems.net

CHECKBOX	Sign In
	check box S/A/F/E Survey And Feedback Engine
Logir	า
Please login w Site Number:	Ith your site number, username, and password below.
1	
Username:	

Once logged in you will first see a summary of your system status. You will see the name of your property, the names of your access points, and the status of your system. Any device highlighted in red is having issues and is not online.



Site Info Messages - Surveys - Sign Out

CHECKBOX

Navigate to Surveys and then Survey and Message Settings .

Here you will put in an address where messages from guests will be sent to. This should be an address that is monitored by staff or management to provide timely responses to guest issues.

The Send Survey After drop down setting is where you set a delay for when the system no longer detects the guest on property after which time a survey can be



Next navigate to Messages and then My Messages. Here you will set up the welcome message that is emailed or texted to every user.

Here you can add new messages to be sent and see a summary of all messages that you have already created and are available to choose from.

Click on the Add New Message button.



On this page you will create the welcome messages emailed or texted to your guests when the first connect to

your CheckBox.

You can create multiple messages and save them, but only one message at time can be active.

Since guests have the option of supplying an email address or a text address we have to format the message two different ways to accommodate the different formatting of the two types of messages we may be sending.

check box S/A/F/E Survey And Feedback Engine	
Edit Welcome Message	
Iffen a guest connects to your 1976 and provides their context information they will be serie a message. There are two versions all this message, sine for Yest users that is indext to 155 characteris as well as a versi image.	n for email users which can be tons, concerns, or comments
sung men the ar your location. The Text Message Context will be sent to general that provide their Mobile Three Number and is limited to 1 The Texas Message Context will be sent to guests that provide their Small Access, with the Wescher Inte entry as the email subject line.	R characters. age Title (Ernat Subject
Nolonen Mexsage Tile-/ Benall Rolpes	Message Active
Text Nessage Content : up to 140 sharanters	
Text Mensage Centern - up in 140 oherenters. Revail Mensage Centern	
Text Mexage Content of the Ud Alexandron Real Mexage Content	
Nari Maxaga Canteri - un la Ul Duranan. Nari Maxaga Canteri	

The Welcome Message Title / Email Subject box is the subject line of emails sent.

The Text Message Content box is where you enter the text message that will be sent. Text messages are limited to 140 characters total, including spaces, so messages must be short and sweet.

The Email Message Content is where you enter the message sent to email users. You have more room here and can add more information as appropriate.

To the right of the Welcome Message Title line is a box you can toggle to make the message active or not. You can create and save multiple messages, however only one can be active at a time. You can also choose to have none active and no message sent.

At this point your welcome message has been set up, and your guests can reply to your welcome message to ask questions or notify you of issues, and you can reply to those message - providing a convenient twoway messaging platform for you and your guests.

Receiving & Responding to Messages w/ S/A/F/E

If a guest replies to their welcome message that reply will be sent to the management email address you entered in the Survey & Message Settings screen and will be forwarded to your email inbox. Regardless of whether or not the guest is using texting or email, all messages will be automatically consolidated and sent to your email box.



From your email box you can reply to guest emails directly.

If the message from the guest originated as a text messaging there will be a link in your email to click on to reply to the guest message. This link will take you directly to the guest's message in the CheckBox Portal.

You can also read and reply to text messages from your portal page. The most recent messages will be listed at the top of the list, and just click respond to reply.

			SN	Survey And Feedback Engine	ed		
Message From		Received	Mobile Registered in	Message	ou	Last Visited	Action
•	8	11 Apr at 04:24	CA US	18		8 Apr at 04:20 - Sunbeam Lake RV Resort x86	Respond
	2	11 Mar at 16:03	BC CA	Hc	as the	10 Mar at 15:38 - Sunbeam Lake RV Resort x86	Respond
•	8	9 Mar at 03:08	CA US	w		7 Mar at 22:12 - Sunbeam Lake RV Resort x88	Respond
	9	7 Mar at 17:56	BC CA	Nc		7 Mar al 17:51 - Sunbeam Lake RV Resort x86	Respond
•	,	3 Feb at 22:32	CAUS	Th ressage		2 Feb at 20:59 - Sunbeam Lake RV Resort x86	Respond

ANY SIA E

Creating Guest Surveys with S/A/F/E

You can use S/A/F/E to automatically send out a survey to your guests after they have left your property. CheckBox will monitor the guest's connection, and when they have disconnected from the network after a waiting pre-determined interval they survey can be automatically sent. This interval is set under Surveys -> Survey & Message Settings.

After the system has determined the guest has been off of the network for the predetermined time an email or text message will be sent inviting the guest to click a link to take your survey.

To create a survey navigate to Surveys -> Add Survey.

You can create and save multiple surveys, but only one survey can be active at a time.

Give your survey a title and create a message to go above your survey.

Survey questions can either be formatted so the responses are either a rating (1 through 5) or a comment field. Create your survey questions. Here you can also choose if this survey is currently active or not.

After you save the survey you can return to edit the questions if needed.

To see a list of the surveys you have created and to review the responses you have received navigate to Surveys -> My Surveys.

There you will see a list of all of your surveys and which one is active, and you can view the responses received by clicking on the View links on the right hand side.





СНЕСКЕ	IOX Site Inf	o Messages •	Surveys 👻 Sig	n Out		
	.)	checky	My Surveys			
		Survey And	Add Survey			
		My S	Survey & Messa Settings	30		
After a gu Only one the Surve	est disconnects survey can be a ly List below.	from your WFI they ctive at a time: your	will be sent your cu currently active surv	rrent reed rey will be	back Si shown	arvey, at the top of at New Survey
Active	Survey Title	Text /	Notes	Sent Emails	Sent SMS	Responses Received
r	Thanks for staying at Lake RV Report	Thanks for staying Resort, we really a staying with usi Ple moment and answ quick questions to resort.	at Lake RV ppreciate you ease take a er a couple of help us improve or	2	0	View 1
×	Exit Survey	Please let up know Checkbor WIFi wa	rbox well the rbod for you.			View 2
×	Thanks for ataying with us at Lake Resort/	Trunks for stepping Amont, we are gain you have a moment approach your Am	nth us at Lette If you choise us. At It we ecult maily solutes to here us	i.	a.	Ē.

S/A/F/E Guest Contact Information

You can view and download the contact information for your guest by going to Messages -> Guest Contact Info.

Here you find a list of when the guest first and last connected to your CheckBox and their email or mobile number.

You can download this information to use in a spreadsheet or marketing program by clicking on the Export Customer Details button. The information will be downloaded as a .CSV file.

	My Messages Add Message Inbound Messag Guest Contact I	ntact Info	x S/A/F/E adback Engine ct Information		
First Connected	Last Connected	Email	Mobile	Send Preference	Opt in
2018-04-17 00:57:06	2018-04-18 21:49:12		9512346626	Mobile	Yes
2018-04-18 20:23:58	2018-04-18 20:23:58	Kassandra.am@hotmail.com		Email	Yes
2018-04-16 17:22:04	2018-04-18 14:38:54		4355929491	Mobile	Yes
2018-04-06 16:09:46	2018-04-17 21:26:35		7604819217	Mobile	Yes
2018-04-09 03:06:25	2018-04-17 20:54:43	amyjo@rocketmail.com		Email	Yes
2018-04-03 19 17:54	2018-04-17 16:57:14		13158160837	Mobile	Yes
2018-04-06 18:57:04	2018-04-17 13:16:52	jkeely60@yahoo.com		Email	Yes
2018-04-17 03:42:42	2018-04-17 03:42:42	renevablefberoptics@gmail.com		Email	Yes
2018-04-14 04:43:48	2018-04-16 03 36 58	inshiudd1992@gmail.com		Email	Yes

System Alerts

You can receive an email or text message if your CheckBox controller unit, one of your repeaters, or your internet connection goes off-line. These System Alerts are issued by the



CheckBox Support Server, which monitors your system. This monitoring service is included in the first year warranty that comes with every CheckBox System, and is also included in the Extended Warranty Program.

Before you can set up alerts you will need a Remote Site log-in. If you do not have a remote site log-in you can request one from CheckBox by sending an email to support@checkboxsystems.net.

To set up alerts for your CheckBox;

1. Log in to the CheckBox support portal.

2. After logging into the support site click on "Site Info" and then the "Update Site Information" link in the middle of the screen.

3. Set your Alerts to either Aggressive, Normal or Relaxed (or you can disable alerts).

4. Enter the email address you want the alerts sent to.

5. Click the "Update Site Information" button.

The first time you activate the alerts for your CheckBox system, the support system will need to download some configuration updates to your

CheckBox units, which may take up to 4 hours to complete.

Setting alerts to Aggressive will generate an alert if a CheckBox mesh node or a controller unit is late for any of it's scheduled check in cycles. This may cause an excessive amount of alerts to be generated if your system is on a slow or unreliable Internet connection (such as satellite or older DSL). It is not uncommon for a unit to be late or to miss a check in cycle due to network congestion or high traffic.



Setting alerts to Normal will generate an alert if a

CheckBox mesh node or a controller unit two check in cycles. This is the setting most users will want.

Setting alerts to Relaxed will generate an email if a CheckBox mesh node or a controller unit fails to check in with the support server after four scheduled check in cycles. This setting is suitable for users with frequent power issues or issues with their internet service provider.

Many cell phone providers allow you to receive emails as text messages. If you wish to have the alerts sent to your cell phone as a text message, check with your cell phone provider as to the address format to use (often it looks something like yourphonenumber@cellphoneprovider.net) Some cell phone providers charge for incoming text messages. You may be charged by your cell phone provider to receive these messages.

Included and Optional Services

Included Warranty and Extended Warranty Support

Your CheckBox System includes a one year warranty from the date of purchase. This warranty includes:

- •A hardware warranty with advanced exchange replacement
- •Phone and email support for property management and staff
- •Automatic software updates
- •Access to the remote management portal
- Automatic email/text alerts of system outages
- •S/A/F/E the Survey and Feedback system

This warranty can be extended and renewed each year to provide ongoing coverage. Approximately two months before the end of your initial warranty and support period you will receive information on extending your warranty and support.

Guest Support

- ✓ 24/7 live support for guests and end users
- Dedicated toll free number
- Tracking of support incidents and escalation
- Can be used seasonally no long term contract required.

Guest support is provided 24/7 by professional support staff at a dedicated support number. Support staff are available to assists guests connecting to the wireless service, configuring their wireless settings and logging on. Support staff have instant, real-time access to systems, can perform diagnostics, and when appropriate restart networks and alert property owners to issues, as well as escalating critical system issues to advanced technical support.

Guest support is priced on a per-room/per-campsite/per-boat-slip basis per month. For more information or to order these services please contact CheckBox Support or your reseller.

Support Options	Hardware Warranty & Standard Support	Guest Support
Support for Staff & Management	Yes	Yes
Support for Guests	No	Yes
Hours of Availability (Eastern)	9am to 7pm, Eastern Mon—Fri	24/7/365
Cost	First year included free. Can be extended after the first year, annual fee applies, varies by system	\$1.90 per guest unit (requires Hardware Warranty & Support if not under original warranty)

The following notice discloses the CheckBox Personal Data Collection and Handling policies:

CheckBox Systems (hereafter referred to as CheckBox) is a provider of hardware and service solutions for certain sectors of businesses operating exclusively in the United States and U.S. territories.

During the course of normal business actively CheckBox or its agents on behalf of CheckBox may receive information from or about individuals, including but not limited to names, addresses and other contact information.

CheckBox may use the information it has received to market products services to current and prospective clients.

CheckBox may use the information it has received to provide services to clients or to client's customers.

CheckBox will not provide or share this information to any individual or organization outside of our business partner's and will only do so for use as needed to provide services to our clients and to market to potential clients. CheckBox does not sell any client information and does not share information outside of normal business operations (unless compelled by law).

Individuals wishing to have CheckBox remove their information should submit their request in writing to Support@CheckBoxSystems.net.

The following notice discloses the privacy policy for the CheckBox Survey And Feedback Engine service.

CheckBox Systems and its partners (hereafter collectively referred to as CheckBox) provide an optional service to its' clients known as the CheckBox Survey And Feedback Engine (hereafter referred to as SAFE or S/A/F/E).

CheckBox clients can opt to use SAFE to collect certain information, specifically email and/or mobile telephone numbers, at the request of and solely for use by our clients. Clients or their designated employees or agents may activate the SAFE service by selecting options inside of their CheckBox system that begin the collection process.

CheckBox will only collect information that is voluntarily provided by client's guests via the SAFE portal on the CheckBox WIFI system.

CheckBox employs industry standard best practices to protect this information both online and offline. The servers storing personally identifiable information are maintained in a secure environment.

In addition to technical protections only CheckBox employees who need access to the information to perform job specific tasks are granted access to guest information.

CheckBox claims neither ownership over this information nor makes any claim as to the validity of the information provided by client's guests. CheckBox will not provide, sell or rent this information to anyone outside of the client property (unless compelled by law). This information is only available to the client property that owns or operates the CheckBox System from which the information was collected. This information is only available via the CheckBox portal and the client or their designated employees or agents must initiate retrieval of this information via the CheckBox portal. CheckBox employees and agents are not allowed to furnish this information directly.

It is at the discretion of the client property that receives this information how to use it. It is the responsibility of the client property that receives this information to use it in accordance with applicable laws.

The following notice discloses what information CheckBox collects and tracks on individuals during data sessions using services provided by CheckBox Systems:

CheckBox Systems (hereafter referred to as CheckBox) is a provider of hardware and service solutions for organizations to provide Internet connectivity to the public, typically, but not exclusively via WiFi.

CheckBox is designed to limit access to authorized users, limit data consumption and limit access to peer-to-peer file sharing services. Some or all of these features may be enabled or disabled by the property as the property sees fit for their needs.

In order to accomplish the above objectives CheckBox validates users by methods selected by the property that may or may not include disclosure of personal information and tracks user's device data consumption for the duration of the session. CheckBox does not store or record URLs, IP addresses accessed, or data sent or received by the user device. CheckBox does not collect or store any user data from these sessions beyond the duration of the data session.

Properties may opt to use additional hardware from other vendors that filter, tracks or restrict access to certain URLs or IP addresses. Websites, apps or other service accessed by users may also track or otherwise record activity. End users assume responsibility for the security of their data and devices.

These policies are subject to revision and change. Revised 3/19/2025

Your Suggestions are Welcome

Many of the added features, improvements and refinements have been made at the suggestion of our users. We absolutely welcome your feedback and suggestions.

Warranties and Service

We have worked hard to design the best possible system for you and your guests. We want you be completely satisfied with your system. If you are not completely satisfied please let us know and we will try to make it right. If you are still not satisfied you may return the system in it's original condition within 30 days from the date of purchase for a full refund, less shipping and installation.

This system includes a one year warranty from the date of purchase and one year of standard support. This warranty covers repair or replacement of the components of the system as we determine necessary. The warranty does not cover damage due to improper installation, use of unauthorized accessories (including, but not limited to external antennas and power amplifiers) lightning, vandalism or physical abuse. Standard support is for use by the site management and employees and is provided via telephone or email at our option delivered during standard business hours. Standard support does not include guest support, on-site visits, after hours calls, or assistance with other network issues and items not related to this system. In no event shall CheckBox Systems be responsible for consequential damages due to the failure of this system or any of it's components. We reserve the right to terminate support in the unlikely event of excessive, or abusive calls. Under no circumstances will CheckBox Systems liabilities exceed the original purchase price of the product. This is a network access device, and the end user is ultimately responsible for network and data security.

System builds 4.520 & higher CheckBox Systems, Copyright 2025